

Horizons is an Equal Opportunity Employer and offers positions with varying levels of responsibility and is proud to employ a caring, dedicated staff that accomplishes huge things everyday in the lives of dozens of children. Each grade level has a Head Teacher who coordinates all the activities and curriculum for that age level. Assistant Teachers provide valuable support and work to ensure all program aspects run smoothly.

We have a diverse group of students (African-American, Hispanic, Asian, and Caucasian). The program serves potentially high achieving, but at risk, public school students in a six-week private school summer program with follow-up reinforcement programs and special events during the school year.

If you are interested in making a big difference in the life of a child this summer, we invite you to apply for available positions for our six-week summer session. We are interested in self-motivated candidates who have a genuine interest in helping to ignite the spark of learning in elementary-aged children.

Interviews are conducted on a rolling basis just remember, the earlier you apply, the more potential available positions that remain!

### **Please also include:**

- **A cover letter/resume**
- **Three letters of recommendation.**

Mail all materials to:

Dr. Harlan Eagle, Executive Director  
Horizons at The Salisbury School  
6279 Hobbs Road  
Salisbury, MD 21804

# HORIZONS STAFF APPLICATION

6279 HOBBS ROAD SALISBURY, MD 21804

410-742-4464 x.320

SALISBURYHORIZONS.ORG

\*PLEASE RETURN THIS APPLICATION TO THE ABOVE ADDRESS ALONG WITH A COVER LETTER/RESUME AND THREE LETTERS OF REFERENCE\*

NAME \_\_\_\_\_ APPLICATION DATE \_\_\_\_\_

ARE YOU OVER THE AGE OF 18? \_\_\_\_ YES \_\_\_\_ NO

LOCAL ADDRESS:

\_\_\_\_\_

SCHOOL ADDRESS (IF DIFFERENT):

\_\_\_\_\_

\_\_\_\_\_

EMAIL \_\_\_\_\_

PHONE (HOME) \_\_\_\_\_ PHONE (CELL) \_\_\_\_\_

EDUCATION (AND CURRENT LEVEL):

\_\_\_\_\_

JOB HISTORY: Please list your complete job history, including employer references and contact information.

**Applications cannot be considered with incomplete reference information.**

POSITION	COMPANY	SUPERVISOR	PHONE	REASON FOR LEAVING	DATES OF EMPLOYMENT

**CONVICTION STATEMENT:**

Have you ever been convicted of a felony or do you have felony charges pending against you? \_\_\_\_

Have you ever been convicted of a misdemeanor or are charges pending against you? \_\_\_\_

Have you ever had a substantiated child abuse, child sexual abuse or child neglect case against you? \_\_\_\_

Is there a petition pending naming you in juvenile, civil or criminal court concerning child abuse, child sexual abuse, or child neglect? \_\_\_\_

\*If yes to any of the above, please attach information relating to the conviction or offense or pending charge.

Applicants Statement: I certify that the answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained herein and the references listed herein to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing the same to you. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand that I am required to abide by all rules and regulations of the employer.

\_\_\_\_\_  
APPLICANT'S SIGNATURE\_\_\_\_\_  
DATE\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE (IF UNDER 18)\_\_\_\_\_  
DATE

